

**CERTIFIED INTERIOR DESIGNERS REGULATORY REVIEW OF THE
APELSCIDLA BOARD
MEETING MINUTES**

The Certified Interior Design Section of the Virginia Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects (APELSCIDLA Board) met on February 6, 2017, at the Department of Professional and Occupational Regulation, 9960 Mayland Drive, Richmond, Virginia, with the following member present:

Cameron Stiles (CID)
Caroline Alexander (CID)

Staff present for all or part of the meeting were:

Kathleen R. Nosbisch, Executive Director
Bonnie Davis, Administrative Assistant

No representative was present from the Office of the Attorney General.

Ms. Stiles, Section Chair, called the meeting to order at 9:03 a.m.

Call to Order

Ms. Stiles reviewed the emergency evacuation procedures.

**Emergency Evacuation
Procedures**

Ms. Stiles stated she would like to make an addition to the agenda, CIDQ Update. Ms. Alexander moved to approve the agenda as amended. Ms. Stiles seconded the motion which was unanimously approved by members: Alexander and Stiles.

**Approval of
Agenda**

There were no public comments.

**Public Comment
Period**

Ms. Stiles provided an CIDQ update. She reported that the Q Connection will be coming out next week. The newsletter will include the latest passing rates and the new practicum that will be coming out this Fall. Ms. Stiles stated that the next CIDQ meeting will be in Alexandria Virginia and around 200 people will attend.

CIDQ Update

Committee members were provided copies of the regulations effective January 1, 2016. The Committee discussed the changes suggested at the previous Regulatory Review Committee meeting.

Review of Regulations

Ms. Nosbisch stated that each profession will meet to review their regulations. Arch Section is meeting immediately following this meeting, and Land Surveyors will meet on February 9, 2017, Professional Engineers will meet on February 15, 2017 after the Section meeting, and the full

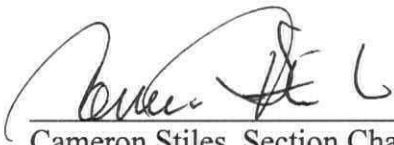
Committee will meet on February 23, 2017.

Conflict of Interest forms were completed by all members present.

**Conflict of Interest
Forms**

There being no further business, the meeting was adjourned at 10:57 a.m.

Adjourn



Cameron Stiles, Section Chair



Jay W. DeBoer, Secretary

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Cameron Stiles
2. Title: Board Member
3. Agency: Interior Designers Section/APELSCIDLA Board
4. Meeting/IFF Date: APELSCIDLA Board Meeting February 6, 2017

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:


I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:


I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.


Signature


Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

1. Name: Caroline Alexander
2. Title: Board Member
3. Agency: Interior Designers Section/APELSCIDLA Board
4. Meeting/IFF Date: APELSCIDLA Board Meeting February 6, 2017

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

Caroline Alexander
Signature

2/6/17
Date